

**Notice inviting short Limited Tender for procurement of Garden Umbrella with
Stand by Marketing Cell-CM, BSNL Odisha Circle, BBSR.**

Tender No. OR/CM/SM/Garden Umbrella/20-21

Dated at BBSR the 04/11/2020.

To
Sri _____

Sub: - Calling for limited wax or adhesive tape sealed bids for supply of Garden Umbrella with Standto Marketing Cell-CM, BSNL Odisha Circle, BBSR.

GM (S&M)-CM, BSNL Odisha Circle, BBSR invites limited wax or adhesive tape sealed bids from experienced firms for supply of **Garden Umbrellawith stand** for Marketing Cell-CM, BSNL Odisha Circle, BBSR SSA. The tender paper with detailed terms & conditions of the tender may be collected from SDE (Mktg.) of this office on payment of Rs.590.00(Rupees Five Hundred Ninety only.) in the form of a Demand Draft/Banker Cheque drawn against any nationalized Banks in India payable to the **AO(A&P), O/o CGMT, BSNL, Odisha circle, BBSR**. The price bid for the above mentioned work shall be quoted in the BID FORM, as per **ANNEXURE- 'A'** & the bid along with necessary EMD, signed copy of the Terms & conditions of the tender and other required documents (as per clause 2 of the Terms & conditions of the tender) shall be dropped in the tender box in wax or adhesive tape sealed cover. **Tenders bids without EMD, without any of the required documents & without wax or adhesive tape seal and without tender paper cost shall be rejected.** The estimated cost of the tender is **Two Lakhs**.

Bids are to be addressed to the **AGM(S&M)-CM** and to be dropped in the tender box available in the chamber of the SDE (Mktg.), 2nd Floor, **BSNLBhawan, Ashok Nagar, Unit-II, BBSR**, which will be received up to **13.00** hours of **25/11/2020**. Tender will be opened in the chamber of the undersigned at **15:00** of the same day in the presence of the bidders or their authorized representatives who may desire to be present on that day, time and place.

Encl: - As above.

**AGM (S&M)-CM
O/o CGM BSNL, Odisha Circle,
BSNLBhawan, Bhubaneswar-9.**

Terms and Conditions of the Tender

1. Eligibility:

a.) Bidder must have experience of having successfully carried out Supply of Garden Umbrella or works of similar nature for BSNL or any other organization for an amount of Rs.2 Lakhs or more during the current and last three financial year cumulatively i.e. during FY 2017-18, 2018-19, 2019-20.

2. Documents required to be produced along with the Tender document (Mandatory):

- a. Tender paper cost of Rs.590.00 in the form of a DD/Banker Cheque drawn against any nationalized Banks in India payable to the **AO (A&P), O/o CGMT, BSNL, Odisha circle, BBSR.**
- b. GST Registration Number.
- c. IT Returns for the FY 2016-17, 2017-18, 2018-19 with Xerox copy of PAN.
- d. Experience Certificate/Work orders depicting supply of said items.
- e. Bidders will submit the DD or BG of 10000/- (Rupees Ten Thousand only) with validity till 31.03.2021 towards **EMD**. For successful vendors this EMD will be treated as Performance security and for unsuccessful Bidders it will be returned as such. For successful bidders it will be kept till the delivery of stores are completed in good condition.
- f. No near relative Certificate (As per Annexure-B)
- g. Copy of certificate from MSME if applicable.

Note-1: MSE Bidder having valid certificate from bodies specified by Ministry of MSME with approval of monetary limit and registered for **such work** will be exempted from submission of BID security and Tender Paper cost as per rule on production of requisite proof in respect of valid registration on the date.

Note-2:(Tenders bids submitted without EMD, tender paper cost & any of the above mentioned documents shall be rejected)

3. The Validity Period:

Once finalized, the tender shall be valid for one year from the date of issue of Work Order and can be extended by the competent authority under mutual agreement, by a period of not more than 6 months. In case of extension, the cost of the purchase order will be increased proportionately. But not more than 50 % of the original purchase order.

4. Work execution Period:

The material has to be delivered to the SDE (Mktg) and countersigned by AGM (S&M)-CM of this office within the schedule period as mentioned in the PO to be issued.

5. Payment Terms:

The party must submit the bill for the material supplied / actual work done during the validity period of the purchase order, within 15 days from the date of completion of work / supply of materials. 100% Payment of the invoice value shall be made within approximately 60 working days from the date of submission of the bill by the supplier along with certificate duly signed by the SDE (Mktg.) o/o the GM (S&M)-CM, Odisha Circle, BBSR on the successful execution of the purchase order.

6. The work to be performed is of the following nature.

Supply of Garden Umbrella with Stand as per Annexure- A.

7. Evaluation of the lowest bid:

The formula for evaluation of the lowest bid is as follows:

- a. The bidder with lowest quoted rate will be considered as L1, and then L2 etc. the rate should be inclusive of the charges for supply. The rate should include transportation charges if any and all applicable GST.
- b. In case L1 does not turn up then supply work will be carried out by L2 at L1 rate.

8. Penalty:

- a. Penalty up to 5% per week delay of the actual cost of the purchase order will be imposed **on** the supplier in case the delivery is delayed for more than 30 days.
- b. In case of imposition of penalty, the amount will be deducted from the pending bills, if any, otherwise from the Security Deposit of the vendor. In any case, penalty will not exceed 10%.

ANNEXURE- 'A'

A	B
UMBRELLA SPECIFICATION	Rate per Unit including GST
Garden Umbrella with Stand as per specification given below	In figure
	In words

*The Quantity will be decided as per the final rate quoted with GST, so as to keep the total amount within **Rs 2,00,000/-**

SPECIFICATION OF 48" RADIUS GARDEN UMBRELLA
RIBS- 8 RIBS, 3 mm high carbon ribs, white powder coated rib of 48-inch length each.
Pole Upper Pipe – 25 to 26 mm OD CRCA PIPE, 1.5 mm THICKNESS or better, 54-inch length
Pole Lower Pipe– 31 to 32 mm OD CRCA PIPE, 1.5 mm THICKNESS or better, 40-inch length
White powder coated pipe
Nylon plastic furniture – switch type runner
With plastic mogra, dom &nock
SPECIFICATION OF UMBRELLA CLOTH
The cloth is high quality polyester-based cloth 190 (GSM) of alternative Yellow&Red sectors
Printing is screen printing BSNL Logo and tag lines as per the design supplied by BSNL
The cloth is water proof & water repellent processed PU coated
Just below the brim height the hanging portion should be 6 inches with BSNL Log and Tag lines.
GI Heavy duty STAND to take the load of the umbrella (as available in the Market)

Place: _____

Signature of the Bidder _____

Date: _____

Name of the Bidder _____

(Rates are to be quoted in both figure & Words. In case of any discrepancy, rates quoted in words will be taken as valid)

I/we have paid the required EMD through DD / BG No. drawn on
..... Bank and enclosed the required experience certificate.

Full Name & address of the tender

Contact number

Signature of the Bidder _____

ANNEXURE- 'B'

DECLARATION

I Son of Sri

Hereby certify that none of my relative(s) is/are employed in BSNL unit. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit without any prior information to me.

Note: Definition of "Near Relatives":

Near Relative includes

- a. Members of a Hindu undivided family.
- b. They are husband and wife.
- c. Any one related to the other in the manner as father, mother, son(s), and son's wife (daughter-in-law), daughter(s), daughter's husband (son-in-law), brother(s), brother' wife, sister(s) and sister's husband (brother-in-law).

Signature of the Bidder